



Scout and Parent Handbook

Containing valuable information about the operation of the troop and how you can get the most benefit from it.

Second Edition 2015

Troop42.com



Dear Scouts and Parents,

Welcome to the adventure of Boy Scouting with Cedar Rapids Troop 42. The information in this booklet is compiled to familiarize scouts and their parents with the policy, rules and guidelines that are unique to our troop.

Troop 42 is chartered with both St Elizabeth Ann Seaton and St Pius X Catholic Churches and has provided scouting opportunities in Cedar Rapids since 1930. For more than 80 years, the scouts and adults of Troop 42 have dedicated themselves to the ideals of scouting: living with honor, doing one's best, doing one's duty toward God and country, and helping other people at all times. We stress that scouting is a way of life and we hope that our scouts will become truly trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent young men, both in their interactions within the troop and in their homes, their families, and their community. Scouting offers many challenges that help a young man to lead, to serve, and to grow as a person and a citizen. The ideals of Scouting help the scout develop personal traits and characteristics that will last a lifetime. Boy scouting is recognized as one of the best youth organization in the world.

Troop 42 is a boy lead troop. In other words, the scouts elect their leaders. These leaders are the ones who make the decisions concerning what the troop does and how it does it. The adult leaders are there as mentors, to handle money issues, and make sure the troop remains a safe environment.

The troop website is <http://troop42.com>. The current Troop 42 Calendar of Activities can be seen on the website as well as forms for campouts and resources for merit badges etc.... Please familiarize yourself with its many features. All adults are welcome to become trained, registered scouters and to join the Troop Committee.

General question concerning Troop 42 can be sent to the committee chair at Tracy@troop42.com or the scoutmaster at scoutmaster@troop42.com . Additional email contacts are available on the website.

We are pleased that you have chosen to join our troop and we look forward to many years of friendship, adventure, service, and fun together. WELCOME to Scouting and to Troop 42!

Yours in Scouting,

Troop 42

Overview of Troop structure

Boy Scouts operates with the patrol method. The troop is made up of a number of patrols. In Troop 42 our patrols are all grade level based and a scout remains in the same patrol from year to year. Each patrol elects a patrol leader from their members twice a year or as needed. If patrol numbers shrink patrols may be consolidated to maintain a viable number of scouts for the patrol method to work.

The Patrol Leaders' Council (PLC) meets each month to make decisions about the activities of the troop. The scouts elected and appointed to this council select monthly themes, select destinations for campouts and other excursions, plan the sequence of activities for each month's troop meetings, and direct those activities for the troop.

In a Boy-led troop, the Scoutmaster, committee chairpersons and adult leaders act as advisors, resource persons, and friends to the scouts. Although they give a generous amount of time, talent, and energy to the troop, they do not ideally run meetings, lead events, or make program decisions.

Troop 42 provides a twelve-month scouting program that includes service commitments, monthly camping trips, frequent excursions, and a week at "our" scout summer camp. In addition, scouts from Troop 42 routinely participate in high adventure outings including backpacking in the Philmont Scout Reservation in New Mexico, canoe-camping in the Boundary Waters of Minnesota, ocean adventures at Sea Base in Florida, and they also attend National scouting Jamborees. Plus, we are constantly developing options for participation in even more activities.

Regular troop meetings run during the school year. During summer break we transition into a less formal schedule that allows for weeklong camps, high adventures and family vacation. We do hold every other week merit badge work sessions and Scout Master Conference and Board of Reviews as needed for motivated scouts during the summer break

When a boy joins Troop 42, he has an opportunity to make new friends, participate in new adventures, learn new skills, serve those in need, and travel to places he may never have been before. He also has another wonderful opportunity: scouting offers scouts and parents a chance to spend some one-on-one quality time together! Your son's success in scouting is directly proportional to the amount of support you offer and the level of interest you show. Make time to enjoy scouting with your son.

Troop 42 welcomes the participation of dedicated adults and has been fortunate to have the support of a large number of parent volunteers. Thanks to these dedicated individuals and their gift of time and talent, Troop 42 is able to provide scouts with a rich and varied program of activities and experiences. In order to continue this tradition, all parents are asked to consider becoming an active participant in the troop.

A volunteer commitment might involve:

Signing up to serve as a Merit Badge Counselor in an area of personal interest or expertise

Organizing a merit badge opportunity

Take a position helping with paperwork duties

Become a fully trained Assistant Scout Master (ASM)

Help coordinate a fundraiser

Help with Re-charter

Launder troop towels after a campout

Help with repairs and maintenance of the bus and troop equipment
And dozens of other task large and small, one time and recurring. The more help we have the more the troop can offer to its members.

To learn more about ways in which you can help, approach any adult leader at a weekly meeting. Please don't wait to be asked, let us know what you can do to help out!

To officially register with our troop as an adult leader see the Troop Committee chair or Scout master for details. Effective June 1, 2010 the Boy Scouts of America requires Youth Protection Training for all BSA registered volunteers, regardless of their position. Training may be taken online after creating an account at <https://myscouting.scouting.org/>. It is not necessary to obtain a member ID number before training. You do need to print your card at the end of the training session. It is your only proof you have completed the training. We need to turn a copy of this card in with your adult application at the council office. After your registration goes through you can add your member ID number to your training record. Inform the Training Chairperson when courses are completed so they may be included in the troop records. All registered leaders in Troop 42 are expected to become fully trained for their position of responsibility ASAP after registering.

SECTION 1: Meetings

Meetings

The meeting schedule can seem confusing but once you realize it is tied to our monthly campout it is much easier to remember. The Monday before a Campout is always PLC night so the troop meeting will be only 1 hour 7-8pm. The Monday after a campout is a Committee meeting and scouts get that night off, every other Monday is a full troop meeting 7:00-8:30 PM.

Troop Meetings

1st 2nd and 5th Mondays 7:00 pm – 8:30 pm *(See Troop Calendar for exceptions)*

3rd Monday is a shorter meeting 7:00 pm to 8:00 pm followed by PLC *(See Troop Calendar for exceptions)*

4th Monday generally NO troop meeting Committee/parent meeting night *(See Troop Calendar for exceptions)*

We meet in the Social Hall at St Pius Catholic Church 4949 Council St. NE Cedar Rapids, IA

Patrol Leader's Council (PLC)

Generally the 3rd Monday of each month

8:00 pm - 8:30 pm the Monday preceding a troop monthly campout *(see troop calendar)*

We meet in the Social Hall at St Pius Catholic Church 4949 Council St. NE Cedar Rapids, IA

Courts of Honor

Three Courts of Honor, or award ceremonies, are held each year, generally in September, January, and June. Dates are announced on the troop calendar. Courts of Honor are scheduled usually on Sundays and maybe at a location other than our usual meeting site. We work to make these

condensed but meaningful, usually less than an hour. The June Court of Honor has traditionally been a potluck at a park. At these ceremonies, scouts are recognized for rank advancement and merit badges they have earned in the last several months. Scouts are expected to wear their full uniforms.

Troop Committee/parent Meetings

The Troop Committee meets each month on the Monday following a campout. On these nights we do NOT have a regular troop meeting. Troop Committee meetings are held during the program year at St Pius church hall starting at 7:00 PM. In July and August the location and time may vary and are always announced in advance on the Troop Calendar or via email. All parents are encouraged to attend these meetings. All committee meetings are considered parent meetings.

SECTION 2: Registration and Uniforms

Registration

Procedure for New Scouts

New scouts and their families must complete and sign the following forms:

- 1) Boy Scout application accompanied by the appropriate fee no fee for transfers
- 2) Troop 42 permission form completed and signed by a parent.

All forms must be returned to the troop's Membership chairperson or Committee chair prior to the first event that the scout attends.

Procedure for Continuing Scouts (re-charter)

Each year, members who want to continue in the troop must convey their intent to participate by:

Telling the Re-charter Chairperson in October that they intends to re-register for the coming year
Paying the appropriate fees to the troop Treasurer in October
Updating Troop 42 forms for the next program year

The Re-charter Chairperson proactively sends materials to the current scouts on the roster by e-mail. Responding promptly to this message and completing and returning any materials to the Re-charter Chairperson quickly are an easy way to ensure you are registered for the next year.

Uniforms

A BSA Field uniform (Class A) uniform shirt should be worn to all troop meetings, and **must** be worn to ride the bus. If you have any questions if you should wear your uniform just wear your uniform. You can always have a class "B" underneath.

Full Class "A" uniforms are required for Boards of Review, and expected at Courts of Honor and other special occasions. Full uniforms are appropriate almost anytime at scout functions. We

appreciate scout who wear their uniform with pride at all times. Note: OA Sash is not to be worn with Merit badges sashes so are not appropriate for a Court of Honor.

BSA Field Uniform or Class A — Official Uniform

Scout khaki shirt with *Hawkeye Area Council* shoulder patch, Troop 42 numeral (troop supplied)
green epaulets and other insignia as earned and/or dictated by national BSA *see scout handbook*.

The merit badge sash is optional until the scout has earned his first merit badge. This sash is worn for Courts of Honor and other official programs.

Official neckerchief (troop supplied)

Dark pants or shorts with dark shoes or hiking boots are preferred but Tennis shoes are fine.

Optional Class “A” items. (We try to keep the cost down and scouts do tend to grow fast 😊)

Official Scout pants or shorts

Official scout belt or leather scout belt.

Official scout socks.

Troop 42 Class B — Activity Uniform

Class “B” is a Troop 42 T-shirt worn with ‘non-scout’ pants, jeans, or shorts. We order Troop T-shirts each year before summer camp. If you are new to the troop you may wear any scout appropriate T-shirt with ‘non-scout’ pants, jeans, or shorts

The local council office and scout store is located at:

Boy Scouts of America
Hawkeye Area Council
660 32nd Avenue SW
Cedar Rapids, IA 52404

(off 6th St SW just up the hill from McDonalds)

Troop 42 is a President Level FOS unit. Mention this at checkout and save 10% off everything at the scout shop

Section 3: Campouts, Outings and Equipment

Campouts

Weekend Campouts

A campout is scheduled each month from September through May. Departures take place on Friday evening. We load the bus at 5:30 and leave by 6:00 pm. On rare occasion when a change to this time is needed it will be well highlighted and announced in advance. Scouts return home on Sunday, generally by 11:00 am. Your scout will call home from the bus on the way back Sunday with a firm ETA. Make sure your son knows what number to call and expect the call. Cell phones will be made available for all who need one. Check the Troop calendar on the website for dates of campouts and destinations.

Parents and guest of Boy Scout age are always welcome to join a campout. They will need a Troop 42 permission form filled out and signed by a parent to board the bus and will be expected to follow all Boy Scout and Troop 42 policies and rules. Sisters of scouting age are welcome to come along with a parent. Younger siblings can sometimes be accommodated if a parent is on the campout. Boy Scout camping is not appropriate for non Cub Scout age children.

We use our Troop 42 bus for transportation on monthly campouts and we always leave from and return to St. Elizabeth Ann Seaton (St Es) parking lot near the gazebo. To avoid confusion: whenever we use the bus we meet at St Es parking lot.

St Elizabeth Ann Seaton Catholic Church
1350 Lyndhurst Dr
Hiawatha, Iowa



Other Campouts

Summer Camp: Howard H Cherry Scout Reservation

Scouts from Troop 42 attend Howard H Cherry Scout Reservation for summer camp each year. This is our local camp just South and a bit East of Central City, Iowa. This week of camping begins on a Sunday and ends on Saturday morning. It is Troop 42 tradition to go the first week of camp each year. This is usually the third week in June. This leaves the rest of summer for high adventures and family vacations. We encourage everyone to attend summer camp to gain camping experience, learn scout skills for advancement, earn merit badges and have FUN. It is particularly important for first year scouts to try to attend summer camp. Scouts will cover a large number of scout skill requirements necessary to reach initial ranks. Scouts who attend summer camp are the most successful and stay in the program longer and have more success and FUN.

High Adventure Outings

Older scouts may participate in a wide range of high adventure activities, including backpacking trips in the Philmont Scout Reservation in New Mexico, canoe-camping excursions at Boundary Water in Minnesota, and ocean adventures from Florida Sea Base High Adventure Program in the Florida Keys. Every four years they have the opportunity to attend National Jamboree through the local council. Troop 42 does these four high adventures on a rotating bases so scouts and their families can plan ahead. Check the website to see where we are at in the rotation. High adventures have minimum age requirements generally 13-14 years old.

Troop 42 “mini adventures”

Traditional high adventures are designed for older scouts. In an effort to offer all our scouts a chance for a longer adventure each summer Troop 42 generally offers a week long adventure of our own design. These are usually a bit closer to home use our troop bus and current camping gear and offer a mixture of activities to appeal to a large group of scouts. We work to keep these adventures affordable. Some past trips include a weeklong trip to South Dakota, one to Wisconsin, and a trip to Missouri. On these trip they do activities like horseback riding, hiking, swimming, visit caves and national monuments, work on a merit badge or two and attend a theme park for the day. We encourage parents to come along and sometimes even sisters will join in. We do not take guest on these adventures. They would need to register with Troop 42 and be a Boy Scout. First year Troop 42 scouts need to plan to bring a parent with them to attend these week long adventures because of the distance from home.

Outings

Payment for outings will be determined in advance and will vary based on the nature of the trip. Camping fees are paid by the troop but activity and food cost are paid by each scout. These are sometimes collected in advance when the troop has to make paid reservation. Scholarship support may be available from the troop upon request. Please ask the Scoutmaster, Treasurer or Committee Chair for scholarship support. If a scout cancels out of a campout he is responsible for any food or activity fee that cannot be canceled. This happens rarely but in no case is the troop liable for a scout’s fee if they cancel after signing up.

Fees for high adventure trips (Philmont, Boundary Waters, Florida Sea Base, Jamborees ...) are paid solely by the scout. Scholarship support may be available from the troop or high adventure program upon request. Please ask the Scoutmaster, Treasurer or Committee Chair for scholarship support.

Food Money to cover the cost of food prepared jointly by a patrol at a campout is paid by each scout directly to the family of the scout who is acting as Grub Master for that campout. The goal is \$8.00 or less.

Preregister for campouts In order to plan for food and transportation. All scouts and parents (and family guests) must sign up for weekend outings on Eventbrite (see link above the troop calendar on the website) on or before the stated deadline. Some activities have a maximum group size or mandatory early registration and scout will be taken on a first come first to go bases. We will keep a waiting list. You cannot just show up at the bus.

Campout e-mails The Camping coordinator or their designated representative will e-mail a written summary of the planned outing before the trip so each parent will know the designated leaders of the trip with cell phone #s and an outline of the itinerary.

Transportation to and from troop campouts and many events will be on our Troop 42 bus. The Bus always leaves and returns from St E's parking lot. Uniforms must be worn anytime scouts are riding the bus.

All medications to be taken by a scout during an outing should be given to the designated adult medic for that event by the scout's parents. Medications should be in original bottles and clearly labeled with the name of medication and written instructions for dispensing on our Troop 42 Med form. This form is on our website under the documents tab or available at the bus. Send only enough doses to cover the length of the campout. Asthma inhalers and Epee Pens for emergency use must be carried by the scout on all activities and the Medic and leader of the activity must be reminded/informed the scout has these items at each event. A troop first aid kit will be maintained with the troop equipment. All injuries must be reported to an adult leader. **See Troop health policy**

Campout Responsibilities

Adult Leaders' responsibilities:

- The safety of all scouts, adults, and guests
- Supporting the SPL in carrying out his responsibilities
- Taking charge of an emergency situation
- Providing instruction to scouts when needed
- Assisting the SPL and adult leader in charge as needed
- Ensuring a adults medic controls all medications

Senior Patrol Leader's responsibilities:

- All scouts and their activities
- Setting up and breaking down of camp
- Scheduling of activities, including bedtime, wake up time, meal times, and departure time
- Handling problems brought to him by a Patrol Leader or scouts.

Scouts' responsibilities:

- Bringing appropriate personal equipment
- Setting up and neatly maintaining own quarters
- Performing duties according to his rank and with the posted duty roster
- Participating in troop/patrol activities
- Helping other scouts
- Be respectful to his leaders
- Obey both adult and youth leaders instructions

Other adults' and guests' responsibilities:

Follow all Boy Scout and Troop 42 rules, standards and policies
Have a completed permission form on file with Troop 42
Be mindful you may not be aware of all troop 42 rules and traditions
Ask questions and have FUN

Equipment

Troop Provided

Assigned tents for use by each patrol are provided by the troop. The assignment list is posted on the trailer and the tents are color coded to be used only by assigned patrol members. These are a big expense for the troop and need to be treated with respect and care before during and after campouts.

See: **Tent Policy** and **Tent Maintenance Procedure**

Large dining flies are available for use by the troop on troop outings. Each patrol is responsible for maintaining a neat and clean area for cooking and other activities under the shelter, as appropriate.

Each Patrol has their own Kitchen, Dry box and Cooler assigned to them. Each patrol's equipment is color coded and is to be used only by the assigned patrol and will be inventoried by the QM using the check list included in the kitchen after the last meal on a campout before being returned to the troop trailer. The patrol kitchen is equipped with cooking utensils, camping stove, and propane canister and other equipment. The patrol is responsible for the safety and care of all patrol items assigned to them. Each Patrol Leader will monitor his patrol and be responsible for insuring the cleaning, maintaining, and storing the patrol equipment.

Each Patrol Leader will report any missing worn or damaged patrol items to both the youth and adult quartermaster for repair or replacement. If the adult QM is not on the campout the adult leader of this outing will take the report.

Personal Equipment

A Troop 42 packing list is posted on the website and is generally attached to the pre campout e-mail. Many scouts use this list to create a personalized list over time. Special need items are noted in the pre campout e-mails for each outing. Ideally all personal gear will fit in one bag or backpack. An Army bag or large duffle bag is great.

The following essentials **must be** included in your day pack for the bus.

Scout Uniform shirt Wear this to the campout **do not pack this shirt**

Rain gear on every campout winter or summer

Real winter coats, hat and gloves are required on all campouts October through May.

Canteen or water bottle required on all campouts

Boy Scout Handbook

You will want the following essentials included in your packing.

Sleeping bag and small pillow (pillow optional)

Appropriate clothing for season, weather, outing, and destination (snow boots, pants, and jacket, bathing suit,)

Toilet kit containing a, towel, soap, toothbrush, toothpaste, and deodorant

Recommended but not required Sleeping pad, or small cot (one that could be used when backpacking)

Allowed items but with restrictions

Cell phones can be carried by scouts but are to be used only to speak with parents with leader permission or in emergency. Any texting or game playing will result in confiscation of phone. Repeated problems will result in NO PHONE for scout.

Cell phones are NOT allowed at summer camp. The battery won't last a week. Scouts can use an adult phone if needed. Note: History shows home sick scouts who have frequent access to calling home generally leads to a bad outcome for the scout in the program. Our leaders and older scouts can help a scout work through this issue at camp and come out much stronger and mature by the end of the week.

Unacceptable Equipment

The following items are NOT allowed for youth at any scout function.

Portable radios, CD, or DVD players, Ipods etc...

Electronic toys, games, or gadgets

Laptop or other computers

The following items are NOT allowed at any scout function by adults or youth:

Bow and arrow (except as provided by the troop or camp under supervision)

Firearms, sheath knives or other weapons

Toys that resemble weapons

Smoking materials

Alcoholic beverages

Illegal drugs

Patrol Requirements and Responsibilities

Schedules

Patrol leaders will make and use a duty roster. This roster will be kept in the patrol leader's handbook and scouts will be assigned tasks and responsibilities on an equitable and rotating basis. No changes may be made to the duty roster once it is posted.

SECTION 4: Troop 42 Membership and Advancement

Membership

Patrol Assignment Each boy will be assigned to a patrol and a Troop Guide will assist the new scout. The new scout will continue to receive assistance from a Troop Guide until he attains First Class Rank.

The registration fee will be set by the Troop Committee and evaluated as needed and is currently \$18.00. The charter year for Troop 42 runs on the calendar year. Boys who join the troop during the charter year will have their fee pro-rated by the Membership Chairperson based on the billing year of January – December.

Attendance

A troop meeting will be held on each Monday of the month with the exception of the Monday following a campout on this Monday the Troop committee will meet. Our program year runs ruffly with the school year. Chec the troop calendar on our website Troop42.com

Scouts are expected to attend troop meetings whenever possible. We realize youth have very active lives and we like our scouts to be well rounded individuals. This means that other activities may conflict with troop meeting nights from time to time. 1st year scouts should try to make scouting a priority. Miss a meeting and you can miss a lot early in the scout career. After scouts reach first class it is much easier to progress at your own pace.

Remember scouts with leadership positions have minimum attendance standards to meet to qualify for credit in that leadership position. If a youth leader will miss a responsibility he must notify his replacement and notify the Scout Master. Your personal schedule should be considered before running for a position. When a scout is not able to attend a meeting, it is requested that he notify his Patrol Leader or Assistant Patrol Leader. This is out of respect and courtesy for fellow scouts.

A record of each scout's attendance at troop meetings, campouts, and other activities will be kept. One requirement for advancement that is consistent for all ranks from Tenderfoot through Eagle Palms is that scouts be active in their troop and patrol for a specified period of time. A bare minimum guideline is to attend at least one scout activity per month. The weekly attendance record will be consulted when determining if a scout has been active in the troop and has met this important requirement for advancement.

Advancement

Scouts advance in rank from Scout to Tenderfoot, Second Class, First Class, Star, Life, and Eagle. The requirements for each rank, information scouts need to know, skills scouts need to demonstrate,

and badges scouts need to earn are listed in the *Boy Scout Handbook*. Each rank requires that scouts develop a higher level of knowledge and skill in the areas of a) camping and nature study, b) first aid and safety, c) physical fitness and health and d) leadership. Scouts must also participate in service activities, be active in their patrols and troop, and show scout spirit by living the scout oath and law.

An active scout is encouraged to obtain the rank of First Class in his first year and then advance one rank per year in each of the following years. The scout is responsible for getting completed requirements signed-off in his *Boy Scout Handbook*. The official Troop 42 advancement record for each scout is kept by our advancement chair. Every scout's record is also available in our member's only area of the website and is updated regularly. Keep in mind that each scout can advance at his own pace. Troop 42 tries to encourage and motivate every scout to advance.

There are more than 130 merit badges that a scout can earn. Each has its own booklet that lists all the requirements and has valuable information to complete the merit badge. Requirements are available at www.usscouts.org/usscouts/mb/mbbooks.asp also. Merit badges are worn on the merit badge sash.

Detailed instructions are included in the **Troop 42 Merit Badge Policy**.

Troop 42 offers many opportunities to earn merit badges outside of troop meetings. We attend a minimum of two MBU (merit Badge universities) each year. We publicize and promote various other opportunities as they become available.

Every Scout is encouraged to participate in at least 10 hours of service per year.

It is each Scout's responsibility to advise the Advancement Chairperson with newly approved/signed-off rank requirements and periodically make sure his records are up-to-date. The Advancement Chairperson will keep a computer record.

Advancements in rank are effect immediately after a Board of review. Rank patches are presented as soon as they are earned at troop meetings. The scout will also be recognized at the next Court of Honor where the signed card and parent pin will be presented.

We encourage each scout to keep a record/notebook of his own. Some of these records can be part of the scout handbook. He should include service hours spent, campouts attended, meetings attended and his own copy of the merit badge card signed by the counselor. If documentation is available and there is any bookkeeping error along the way his record can be immediately corrected. It will also make a nice history of scout involvement at an Eagle Court of Honor.

SECTION 5: Behavior and Discipline

Discipline

Overview

Every scout is expected to conduct himself in a manner consistent with the Boy Scout Oath and Law. Failure of a scout to meet this expectation may result in disciplinary action. Every scout and his parent(s)/guardian(s) are held to the Troop 42 Code of Conduct. The Troop Disciplinary Committee has the overall responsibility for discipline, including the authority to suspend or dismiss a scout from the troop after a situation/problem has been referred to them. The Troop Committee shall allow the Patrol Leader, then Senior Patrol Leader, and then the Scoutmaster to handle disciplinary matters as long as their actions conform to good scouting principles and are in accordance with the following disciplinary procedures and guidelines:

Procedures

Each scout and his parent(s)/guardian(s) must follow the Troop 42 Code of Conduct that spells out what is expected of the scout's behavior.

- 1) A scout's Patrol Leader should monitor his patrol members behavior for problems. If he observes inappropriate behavior he should point out the incorrect behavior and have the scout(s) correct that behavior immediately. Patrol leaders can and should refer bigger problem to his SPL for help and/or go directly to a Scout Master. The ultimate authority on an outing is the Scout Master followed by the Committee Chair or ASM listed as activity leader for that event. Youth leaders must inform top adult leader of all incidents big or small.
- 2) If the Senior Patrol Leader and his assistants are absent or not able to assist the scout in correcting the behavior, he will refer the issue/problem to the Scoutmaster, or adult leader present. If the adult leader is unable to resolve the situation it should be referred to the Scoutmaster for action. In any case, the Scoutmaster should be informed of the incident.
- 3) If the Scoutmaster is not able to assist the scout in correcting the behavior, he/she will refer the issue/problem to the Troop Committee chair.
- 4) The Troop discipline Committee has the final power to ask a scout to leave the troop as a last resort. **(See Troop 42 Discipline Policy)**
- 5) The Scoutmaster or other adult may take charge of discipline at any time in the event of the following:
 - a. An emergency situation involving the safety of anyone or damage to property
 - b. If a scout in a leadership position fails to take appropriate action when notified or when action is warranted.
 - c. At any other time or under such circumstances that the Scoutmaster/ activity leader deems necessary for the overall safety or benefit of the troop

Discipline Guidelines

- 1) The purpose of discipline is not to punish but to correct or change an inappropriate behavior and to teach responsibility. Disciplinary action should involve a learning experience.

- 2) When an adult leader or scout is talking to another scout about discipline, it should be carried out apart from the group while being consistent with all youth protection rules.
- 3) Scouts and adult leaders involved in disciplinary matters should ensure that they have a clear understanding of the problem before acting.
- 4) Adult leaders shall employ the principle of two-deep leadership — two or more adults must be involved in determining and/or implementing disciplinary action.
- 5) Responses should be made reflectively rather than reactively.
- 5) If necessary, express disappointment with a scout's inappropriate behavior. Never criticize or degrade a scout's character or personality (in public or private).
- 6) Help the scout reflect on his problem behavior. A discussion of the Boy Scout Oath and Law that may have been violated by the scout's inappropriate behavior must always be a part of a disciplinary discussion.

For the safety of all of our scouts, the parents and adult leaders must immediately intervene should any observed behavior endanger lives or property. However, parents attending campouts are requested to refrain from immediately involving themselves in disciplinary matters in order to permit the scouts to resolve these issues in accordance with the above procedure. Should the scouts not address inappropriate behavior within a reasonable period of time, parents are requested to intervene and then report the problem to the Senior Patrol Leader or adult leader in charge.

SECTION 6: Troop Leadership and Elections

Troop Elections

Patrol Leaders Elections

The patrol leaders' council is composed of all scouts elected or appointed to office (i.e. Senior Patrol Leader, Assistant Senior Patrol Leader, Patrol Leaders, Scribe, etc.). Leadership training will be held for all new leaders following the elections.

All registered scouts of the troop are eligible to vote.

Elections are by secret ballot.

The scouts elect the leadership of the troop before the start of each 6 month term. Terms run from January 1 to June 30 – July 1 to December 31.

The patrol members will elect their own Patrol Leader and the PL will appoint his Assistant Patrol Leader at the start of each term. Patrol leaders are expected to attend all the patrol leader's council meetings. If the patrol leader cannot attend, he should call his assistant patrol leader and make sure he will be attending to ensure patrol representation.

Troop Scout Positions- Elected and Appointed

The following is a list of elected positions in the troop held by scouts:

Senior Patrol Leader

Assistant Senior Patrol Leader (2)
Patrol Leader
Scribe
Quartermaster (3)
Historian
Librarian
Chaplains Aid
Bugler (not for Eagle rank)

2. The follow is a list of appointed positions in the troop held by scouts:
(*Non-elected positions will be assigned by the Scoutmaster at his discretion*)

Troop Guide
Den Chief
Troop Webmaster
Leave No Trace Trainer
Instructor
Junior Assistant Scout Master JASM

Order of the Arrow Representative
Special assignments designated by the Scoutmaster
NOTE: Assistant Patrol Leader (does not fulfill leadership requirement for rank advancement)

3. Each position has a given set of responsibilities as defined in the *Boy Scout Junior Leader Handbook*.
4. Scouts earn required leadership time through serving in these roles.
5. Scouts are encouraged to serve in as many of these roles over time as possible.

Order of the Arrow

The *Order of the Arrow (OA)* is an elite group of scouts and adults who are dedicated to promoting camping and cheerful service to others. Members must be elected by a vote of their peers. Elections of scouts and adults to the *Order of the Arrow* will be held annually in the spring.

A scout who aspires to be placed on the nomination list for the *Order of the Arrow* in Troop 42 must meet the *Order of the Arrow* requirements as listed below.

Scout Eligibility

Scouts must be First Class Rank.

Within the past two years, scouts must have spent at least 15 nights camping including at least one long-term camp, such as summer camp or high adventure, but not more than one can apply to the 15 nights requirement.

Scouts must be registered, paid members of Troop 42.

Adult Eligibility

Adults must be registered BSA leaders.

Within the past two years, the adult must have spent at least 15 nights camping including at least one long-term camp, such as summer camp or high adventure, but not more than one can apply to the 15 nights requirement.

Troop Committee

The Troop Committee is responsible for setting and implementing the goals and objectives for a successful program within District, Council and National BSA guidelines.

The Committee Chairperson is elected or appointed by the Troop Committee. The Committee Chairperson has the responsibility of running the Troop Committee as well as facilitating the work of the Scout Master and adult leaders.

The Troop Committee meets at least 10 times per year, generally every month. Troop Committee meetings are held at designated times at St Pius church or other location announced in advance on the troop calendar or via email. All parents are encouraged to attend Troop Committee meetings.

The Committee Chairperson seeks out volunteers to complete tasks as needed. Each position is for the complete scouting year and may be repeated for as many years as desired. Should any committee member or chairperson not fulfill his/her task, the Troop Committee shall immediately seek a replacement. Each committee member must be registered and trained with the BSA Hawkeye Area Council.

The Troop Committee and the Charter Organization Representative (St Pius X and St Elizabeth Ann Seaton Catholic Churches) are responsible for the selection of a Scoutmaster and assisting him in his performance.

The chartered organization (St Pius X and St Elizabeth Ann Seaton Catholic Churches.) is the legal owner of the troop assets not owned by Troop 42 inc. including all bank accounts.

Troop 42 Inc. is a nonprofit organization. Its membership consists of all families who have been registered members of Troop 42 since Troop 42 Inc. was created. Each Family has one share of Troop 42 Inc.) Troop 42 inc. is the legal owner of the troop bus, trailer, and all contents.

Scoutmaster and Assistant Scoutmasters

The Scoutmaster is the adult leader responsible for the image and program of the troop. The Scoutmaster and Assistant Scoutmasters work directly with the Scouts. The Scoutmaster attends and presents a report to the troop committee meetings. Assistant Scoutmasters are assigned to specific program duties and report to the Scoutmaster, they also provide the required two-deep leadership standards set by the Boy Scout of America. An Assistant Scoutmaster may be 18 years old, but at least one ASM 21 or older, needs to be present during troop activities.

Charter Organization Representative/ Church Liaison

The Charter Organization Representative is a member of St Pius X or St Elizabeth Ann Seaton Catholic Church. Their main duties are to function as a liaison between the troop and the church and to approve any new Adult leaders in the troop on behalf of the Charter organizations.

Section 7: Troop finance and fundraising

Troop Finance;

All scouting related charges are paid by check made out to Troop 42 and given to the troop treasurer

Treasurer The troop treasurer maintains a Troop 42 scout account for each scout family that has a scout in the troop. You can request an account statement at anytime by e-mailing

Treasurer@troop42.com All scouts funds for all transactions go thru this scout accounts.

Individual Scout Fundraisers (popcorn sale) are run for the benefit of those scouts who want to take part and pay their own way. 100% of proceeds go directly to the scouts account for use on scouting.

Troop Fundraiser The annual Pancake breakfast is our one and only troop fundraiser. All scouts and their families are expected to work a shift that day and sell tickets in advance. Funds provided by this event fund our troop for the entire next program year. Without this event your dues would be MUCH higher.

See Financial policy

Section 8: The Handbook

This handbook will be available on our website for down load to all scouts and their families to explain what is expected of the boy and his parents/guardians and what they can expect from the troop. This Handbook is a guideline. The information in this handbook represents Troop 42 traditions, procedures, and expectations.

Troop 42 Guidelines Are important and expected to be followed by scouts and parents. They are designed to give a consistent basis for troop operations.

Troop 42 Policies. All current policies are attached to the end of this document and may have been referenced within the handbook. Policies are very specific and have been approved one by one by the Troop Committee. If a question arises between the handbook and a policy the Policy overrides anything in the handbook

When the Handbook is updated it will be posted on the troop website and changes noted in the revision history section.

Revision History

3-3-15 Revised Scoutmaster name
Updated Code of Conduct approved by troop committee.
Added Eventbrite to campout registration information
Fixed typos and made formatting adjustment
Added additional policy and information documents to end

Troop 42 Merit Badge Policy

Final approval received at the October 17, 2006 parent meeting.

Merit Badge (MB) procedures:

When a Scout has decided he wants to work on a merit badge, he must follow these 4 steps:

STEP 1: Meet with his Scoutmaster

- A. The Scout tells his Scoutmaster that he is interested in working on a particular merit badge.
- B. The Scoutmaster interviews the Scout to determine interest, enthusiasm, and preparedness.
- C. The Scoutmaster gives the Scout an Application for Merit Badge (aka “Blue Card”)
- D. The Scout completes his name, address, and the name of the badge.
- E. The Scoutmaster signs the card to indicate approval for the Scout to start the merit badge.
 - For summer camp and MB university/workshop the normal camp or individual workshop procedures will be followed as they are communicated to the troop (see MB guidelines).

STEP 2: Contact the MB Counselor

- A. The Scout obtains the current merit badge pamphlet from the troop library or from the Scout Shop.
- B. The name and contact information of a Troop 42 registered merit badge counselor can be obtained from the Troop 42 web site or the head MB counselor (Julie Schloss).
- C. The Scout contacts the MB counselor and makes an appointment to discuss the requirements to be completed. **THE BUDDY SYSTEM MUST BE FOLLOWED.** (see MB guidelines, section 2-e-ii)
- D. The counselor completes applicable sections of the Blue Card.

STEP 3: Complete the Requirements

- A. The Scout completes the requirements exactly as stated – no more and no less.
- B. For transferring Scouts: if the Scout has proper documentation that he previously completed some of the requirements with another counselor, it is not necessary to repeat these requirements
- C. The Scout and Counselor meet as needed to ensure proper completion of requirements. **THE BUDDY SYSTEM MUST BE FOLLOWED.**
- D. If the Scout loses the Blue Card, the Scout will have to start the badge over unless the counselor is able to vouch for what the Scout has already completed.

STEP 4: Get Proper Documentation

- A. On the back panel of the Blue Card, the counselor initials and dates requirements as they are completed.
- B. When the counselor is satisfied that the requirements have been met, he or she will sign and date the Blue Card.

- C. The counselor keeps the Counselor's Record.
- D. The Scout obtains the signature of his Scoutmaster.
- E. The Scout keeps the Applicant's Record.
- F. The Scout takes the "Application for Merit Badge" panel and gives it to the troop advancement chairman (Steve Serrot) for posting to his record.

Troop 42 Discipline Policy

General goals

Troop 42 exists to bring the best of the BSA scouting programs to the youth we serve. The volunteer leaders of the troop strive to help all youth develop good leadership skills and grow into well rounded and productive citizens using the scouting program.

By nature any environment that involves boys age 10- 18 means dealing with assorted disciplinary issues. It's the goal of Troop 42 for all leaders to work constructively with all youth to correct unsuitable behavior as it occurs. All youth are expected to respect their leaders and learn from their mistakes in judgment and/or behavior and not repeat that conduct.

Registered Troop Leader Authority

Registered Troop Leaders have the specific right, responsibility, and obligation of implementing and enforcing the policies of the BSA and Troop 42. Many types of situations arise which demand the immediate action of a leader for safety or the good of the troop. Unless a Scout has serious moral reservations, concerns about their safety or believe the directions are inconsistent with BSA policy, they are expected to obey all leaders and parent directions promptly and courteously. Requests or directions that causes any Scout moral reservations, safety concerns or are thought to be inconsistent with BSA policy must be immediately reported to the Troop 42 Scoutmaster. If the Scoutmaster is not present the Scout should report the incident to the Scout leader who is leading the activity. The Troop 42 Scoutmaster should be notified of the incident as soon as reasonably possible.

Disciplinary Process

If any registered Scout leader deems a single situation or consistent display of (*)bad behavior to be of such significance that it cannot be handled by working directly with the Scout they can convene the Troop 42 Disciplinary Board. The Disciplinary Board will review all matters brought before it. The board will have four courses of action that it can take when reviewing situations brought before it. A majority vote of the Disciplinary Board members will be required when determining the proper course of action.

1. Dismiss the complaint with no further actions being taken.
2. Meet with the Scout and his parents to discuss the future implications to the Scout if his behavior doesn't change.
3. Initiate the proper step of the "Three Strike Policy"
4. The Disciplinary Board has the authority to immediately ask a Scout to leave the troop if the behavior of the Scout is considered severe enough to warrant his dismissal.

A written record of all decisions made by the Disciplinary Board should be submitted to the Troop Secretary and the Scout and his family.

Troop 42 Discipline Policy Continued

A Scout can be suspended from troop activities pending the convening of a Disciplinary Board.

(*) Examples bad behavior would include all of the following but not limited to: Severe or consistent misbehavior which seriously disrupts the troop environment, threatens the well being of the leaders or other scouts, demonstrates persistent defiance, or breaks the law.

Troop 42 Three Strike Policy

The length of the Three Step Policy will run for a period of 12 months from the implementation of the first strike.

Strike One : A written notification will be sent by U.S. postal service to the youth and their parent(s) or guardian. The Scout and his parents will be asked to sign and return to the Disciplinary Board a copy of the notification.

Strike Two: A face-to-face meeting between the Scoutmaster, Scout and his parents will be held. Board members can be present by the Scoutmaster's or parent's request. A written review of the discussion will be created within one week of the meeting. The Scout and his parents will be asked to sign the document and return it to the Disciplinary Board.

Strike Three: The Scout and his parents will be contacted by mail notifying them that the Scout has been dismissed from Troop 42.

A written record of all decisions made by the Disciplinary Board should be submitted to the Troop Secretary and the Scout and his family.

The "Three Strike" policy will be enforced by issue/situation and is not intended to be enforced on a cumulative basis. (A scout who had already received a Strike One letter for fighting would need to be given a Strike One letter if caught for stealing another scout's property. They would not move to Strike Two because it's a different issue/situation than the first).

Troop 42 Disciplinary Board

The Troop 42 Disciplinary Board will be approved by the troop committee and consist of the Scoutmaster, Troop Committee Chairperson, and three other registered Troop 42 leaders who are currently active and leading activities and meetings. Leaders selected for the Disciplinary Board will serve a term on the board that will run concurrent with the troop's calendar of activities (August to June). If possible the board members will remain the same for all three strikes. Adopted 6-28-10

Troop 42 Tent Policy

Troop 42 in an effort to keep expenses for the Scouts to a minimum has and will continue to supply most necessary camping equipment (kitchens, tents, etc.). One of the greatest expenses for the troop is the tents and we regularly cycle in new tents when older tents are damaged beyond repair. Recently, we have had a number of incidents resulting in damaged tents. Many of these incidents were not caused by normal wear and tear but by negligence. Although the troop remains committed to providing most necessary camp equipment, we feel it is now necessary to define a troop tent policy.

All tents will be sent home with Scouts after a campout to be dried and cleaned. If they are not dried properly, tents may develop mold, mildew, and a smell, and the waterproof coating may be damaged. If damage occurs because a tent has not been dried properly, the Scout and his family will be held responsible for cleaning the tent if the damage is cleanable. If a tent is damaged (i.e., holes, broken poles, etc.) not by normal use, the troop will attempt to repair it. If the tent can't be repaired, the Scouts using the tent and their families will be responsible for replacing the tent. If a family refuses to pay for the tent, they will be required to bring their own tent on all future campouts.

If a tent is damaged (i.e., damage from horseplay, etc.) by Scouts on a campout, the troop will attempt to repair the tent after the first incident. If additional incidents occur, the Scouts and their families will be held responsible for replacing the tent.

Tents will now be assigned to each patrol. These tents will only be used by the individual patrol members and will not be assigned to anyone outside of the patrol. If a tent is assigned to two Scouts who are not members of the same patrol, one of the Scouts must belong to the patrol that is responsible for the tent being used. No other individuals will be allowed to use these patrol tents for **ANY** reason.

All tents will be returned (dry, clean, and checked for damage) to the troop within two weeks of any given event that a tent was used for.

A tent will be returned with a ground tarp. The ground tarp will also be dried and wiped clean.

Ground tarps and tents are a set. If a ground tarp or tent is returned without the other, the Scout will be asked to take the item home and return it with the other item as a set.

All tents will be checked by a Scout and family for damage before they are returned to the troop (see tent maintenance procedure sheet).

Any tent damage shall be reported to a quartermaster or quartermaster advisor in writing (attach a note to the tent). Adopted 7-26-10

Tent Maintenance Procedure

When a tent is taken home by a scout after a campout the first priorities are to properly clean and dry the tent.

If the tent is dirty it must be swept out. If it is muddy, it must be gently cleaned with a cloth wet with water.

If they are not dried properly, tents may develop mold, mildew, and a smell, and the waterproof coating may be damaged.

Remember, the tent belongs to the troop but the troop owns that tent to offer each of you the best possible experience in scouting. If it is treated properly it will continue to be available for you and other members of the troop.

Complete the following steps when you take a tent home after a campout:

- 1) Completely set the tent up immediately when you arrive at home. If it isn't raining you can set the tent up in the yard and it will dry quickly. If it is raining, ask your parents to help you set the tent up in the garage.
- 2) If the tent or the bags are muddy, gently clean them with a cloth wet with water.
- 3) Spread the tarp out and allow it to dry
- 4) When the tent is dry sweep the dirt out of the tent.
- 5) Does the tent smell?
- 6) Is there any mold on the tent or fly? If yes, gently clean them with a cloth wet with water.
- 7) When it is dry now it is time to start taking the tent down. While you are taking the tent down check it for damage using the following steps.
- 8) Verify the tent has a rain fly.
- 9) Does the fly have any holes?
- 10) Is the fly ripped where the fly tie down wires attach?
- 11) Does the fly have tie down wires?
- 12) Are the bungees on the four corners of the fly damaged?
- 13) Is the Velcro functioning?
- 14) Are the fly poles broken or cracked?
- 15) Is there a stake bag? Are there holes in the bag?
- 16) Is there a pole bag? Are there holes in the bag?
- 17) Is there a tent bag? Are there holes in the bag?
- 18) Is the tent top tie damaged?

- 19) Are any of the pole clips damaged?
- 20) Are the corner rings damaged? They have a tendency to expand.
- 21) Are there holes or rips in the tent?
- 22) Are there any holes in the window mesh?
- 23) Do the zippers function properly?
- 24) Are the tent poles broken or cracked?
- 25) Fold up the ground tarp.
- 26) Roll the tent up and put it in the bag. Do not put the tarp in the bag with the tent.

If any damage is found on the tent (smell, mold rips, broken parts, etc.) write it down and report it to the quartermaster when the tent is turned in. Remember that the tarp and tent must be turned in together. If you only bring one back without the other, you will be asked to take the tent or tarp home and need to return them together.

Troop 42 Leadership positions advancement requirements

Leadership skills are a key component of the Goals of Scouting. A youth must demonstrate leadership to advance in rank above 1st class. Leadership positions are in demand within the troop. Each position held by a non-performing scout is denying that position to a more deserving scout. The troop suffers when a needed position is not being fulfilled. Scouts deserve clear guidelines concerning measurable dates for proof of performance of their leadership roles.

Key troop functions where active leadership participation is required are noted below:

| | Campout | PLC | Troop Meeting | Court Of Honors |
|-------------------|--|-----|-----------------------------|-----------------|
| Jr. ASM | X | | X | X |
| SPL | X | X | X | X |
| ASPL | X | X | X | X |
| PL | X | X | X | |
| QM | X | | X | |
| Scribe | | X | X | |
| Chaplains Aid | X | | | X |
| Bugler | X | | X | X |
| Historian | X | | | X |
| Librarian | | | X | |
| Troop Guide | X | | X | |
| OA Representative | | | X (and OA Chapter meetings) | |
| Instructor | X | | X (See Instructor contract) | |
| Den Chief | Minimum two Pack or Den meetings a month | | | |

The expected required attendance for each category is:

Campouts: a scout must attend a minimum of 2/3 over their term

PLC meetings: a scout must attend a minimum of 2/3 over their term

Troop meetings: a scout must attend a minimum of 75% over their term

With advance notice and explanation of conflicts to the ASM for their position or SM the ASM advisor for each position may accept a minimum of 50% attendance if in their judgment the scout did his best to perform the position in other respects.

SPL, ASPL and PL should be held to the highest standard.

Note: Scouts appointed to JASM and Troop Guide are by definition older scouts and are known to have more conflicts. The Scoutmaster will oversee these positions and expect a scout to be as active as possible with his schedule. The SM may average attendance over longer periods etc.... when measuring job performance.

Awarding credit for leadership time served

The Troop 42 ASM for each position will review leadership fulfillment using the Troop 42 leadership-tracking sheet (kept by the advancement chair) after 60 days, 120 days, and 180 days of a leadership period. Any scouts not on track to complete the minimum requirements will be noted and their position may be made available to a scout who needs and wants the position by election or SM appointment. After each 6-month term scout leadership will be evaluated and credit will be awarded or denied based on these guidelines within 30 days of the end of the term.

Remember: “scout spirit” and being an “active” scout requires regular attendance too.

The goal of this policy is to encourage and reward scouts who take their position seriously and work to help the troop function at a high level. By definition scouts is a leadership learning program. A new leader is not expected to perform as well as a seasoned leader. More will be expected from scouts returning to a previously held position than a first time or younger scout.

Health Policy

Adopted 2-19-08

- 1) Any sick or injured scout must tell an adult leader.
- 2) Any Scout can call a parent at anytime if they ask an adult leader first.
- 3) Anytime a scout requires first aid a parent must be called ASAP.
- 4) First aid includes but is not limited to:
 - a. Application of a bandage
 - b. Administration of a OTC medication (Tums, Ibuprofen, Etc)
 - c. Application of ice on an injury

Troop 42 Code of Conduct

Adopted 2-23-15

By joining or participating in a Troop 42 function all youth and adults

AGREE TO THE FOLLOWING:

- 1) I will behave in accordance with the Scout Law and Oath. A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent.
- 2) When instructed /directed by an adult or junior leader to do or not do something, I will follow the instructions/directives given to me.
- 3) I will consider the feelings of other scouts and adults and not do anything either physically or verbally that will make them feel uncomfortable or put them in a situation in which they feel threatened.
- 4) I will not be disruptive and will show the attention and respect that is expected of me.
- 5) I will bring to the attention of an adult leader or Senior Patrol Leader any situation that I am not comfortable with and not take matters into my own hands.
- 6) I will not do anything that causes danger to myself or others.
- 7) I will respect the property of others and not steal or damage property that does not belong to me.
- 8) I promise not to use profanity or abusive language.
- 9) I will use the buddy system on all scouting activities.

If a scout/adult does not follow the rules outlined above at the discretion of the adult leaders a call will be placed to their parents and a parent will have to immediately remove their son from the event. A meeting will then take place with parents in attendance in order to discuss the future behavior on the scout's part. Failure to follow this code can result in implementation of the "Troop 42 Discipline Policy".

Troop 42 Scout Financial Aid Policy

At any time of year, if finances are an issue, a scout family only needs to express a need to a member of the Financial Aid Committee to be considered for assistance.

The Financial Aid Committee is made up of:

- 1) Committee Chair
- 2) Scout Master
- 3) Treasurer

These three positions comprise the Financial Aid Committee and they are the only ones who will know any details concerning any request for assistance or what funds are allotted. Any funds awarded will be credited to the scouts "scout account" and no names will be released on who received aid when reported at committee meetings.

As a matter of practice this committee will discuss between these three positions the particulars of the family request. Then to the best of their ability assess family need. Based on past Troop 42 history, current Troop 42 finances, the level of need, and the relationship of the request to promoting the ideals of the scout program, award at their discretion a dollar amount with conditions that they see fit.

The committee will attempt at all times to form a CONSENSUS but a simple majority is all that is needed to make an award.

Scouting expense includes:

- | | |
|---------------------|---|
| Troop Dues | Summer Camp fees |
| BSA registration | MBU fees |
| Boys Life | Uniform expense |
| Troop activity fees | Merit Badge related items (kits etc) |
| Bus fees | And other generally accepted Boy Scout related expenses |
| High Adventure cost | |

Adopted 1-25-10

Troop 42 Scout Financial Aid Committee

At any time of year if finances are an issue a scout family only needs to express a need to a member of the Financial Aid Committee. To be considered for assistance.

The Financial Aid Committee is made up of :

Scout Master (Dave Ptacek), The Committee Chair (Tracy Schloss), Treasurer (Julie Schloss)

These three positions comprise the Financial Aid Committee and they are the only ones who will know any details concerning any request for assistance or what funds are allotted. Any funds awarded will be credited to the scouts "scout account" and no names will be released on who received aid when reported at committee meetings.

As a matter of practice this committee will discuss between these three positions the particulars of the family request. Then will to the best of their ability assess family need. Then based on past Troop 42 history, current Troop 42 finances, the level of need, and the relationship of the request to promoting the ideals of the scout program award at their discretion a dollar amount with conditions that they see fit.

The committee will attempt at all time to form a CONSENSUS but a simple majority is all that is needed to make a award.

Scouting expense includes:

- Troop Dues

- BSA registration

- Boys Life

- Troop activity fees

- Bus fees

- High Adventure cost

- Summer Camp fees

- MBU fees

- Personal camping equipment i.e. sleeping bags, back packs, sleeping pads, boots,

- Uniform expense

- Merit Badge books and related items (kits etc)

- And other generally accepted Boy Scout related expenses